



NAMIBIA MEDICINES REGULATORY COUNCIL

CALL FOR EXPRESSION OF INTEREST FOR THE APPOINTMENT of COMPLEMENTARY MEDICINES COMMITTEE TERMS OF REFERENCE (ToR) JUNE 2026

BACKGROUND

The Complementary Medicines Committee (CMC) is an advisory committee established in terms of section 13 of the Medicines and Related Substances Control Act, Act 13 of 2003. The mentioned committee takes effect after the approval of the presiding Namibia Medicines Regulatory Council.

AIM

The aim of the Complementary Medicines Committee, as an expert advisory body, is to advise the Council on all matters relating to complementary medicines, traditional medicines, herbal medicines, and related health products as defined in the Medicines and Related Substances Control Act, 2003 (Act No. 13 of 2003), including their safety, quality, efficacy, regulation, and appropriate use within the national regulatory framework.

FUNCTIONS

To develop, review, and recommend regulatory guidelines and evaluation criteria for the assessment of applications for complementary medicines in respect of quality, safety, and efficacy as well as to determine and recommend the scope and regulatory requirements for product information, including package inserts, labelling, and patient information leaflets for complementary medicines. The committee shall advise the Council on consumer information needs relating to complementary medicines, including the provision of clear, accurate, and balanced information on the benefits, risks, and appropriate use of such medicines and evaluate and consider applications for registration of complementary medicines and to make recommendations to the Council regarding the approval, rejection, or conditions of registration of such products. The committee may advise the Council on potential interactions between complementary medicines and conventional medicines, and on appropriate mechanisms for communicating such information to healthcare practitioners and consumers. To develop and recommend systems for the monitoring, reporting, and evaluation of adverse reactions and safety concerns associated with complementary medicines, including post-marketing surveillance mechanisms and advise the Council on any other matter relating to complementary medicines as may be referred to the Committee.

KEY SKILLS, KNOWLEDGE AND ATTRIBUTES

A member of the Complementary Medicines Committee shall have the ability to undertake scientific and regulatory risk assessments to ensure the quality, safety, and public health protection of complementary medicines and have expertise in the clinical use, monitoring, dispensing, and/or distribution of complementary medicines within healthcare or related settings. Members of the committee must be able to critically assess and balance the risks and benefits associated with the use of complementary medicines, including considerations of safety, efficacy, and public health impact;

REMUNERATION

Different amounts of remuneration may be determined under subsection (1) according to the different offices held on the committee, or the work performed for the committee, by the persons concerned.