



NAMIBIA MEDICINES REGULATORY COUNCIL

CALL FOR EXPRESSION OF INTEREST FOR APPOINTMENT TO THE NATIONAL ADVERSE EVENT FOLLOWING IMMUNISATION (AEFI) COMMITTEE (ToR) JUNE 2026

BACKGROUND

The Namibia Medicines Regulatory Council (NMRC) under the Ministry of Health and Social Services (MoHSS), hereby invites suitably qualified and experienced individuals to submit Expressions of Interest for appointment to the National Adverse Events Following Immunization (AEFI) Committee.

Vaccine pharmacovigilance plays a critical role in ensuring the safety, efficacy, and quality of vaccines. The World Health Organization (WHO) defines an Adverse Event Following Immunization (AEFI) as any untoward medical occurrence following immunization, which does not necessarily have a causal relationship with the use of the vaccine. The National AEFI Committee is a multidisciplinary technical body established to support vaccine safety surveillance in Namibia. The Committee is mandated to conduct scientific assessment of reported AEFIs, including causality assessment, and to provide evidence-based recommendations to the NMRC Council in accordance with the Medicines and Related Substances Control Act (Act 13 of 2003).

PURPOSE OF THE CALL

The NMRC seeks to appoint independent experts to serve on the National AEFI Committee. Appointed members will contribute to the technical evaluation of AEFI cases and provide recommendations to Council for decision-making in line with the NMRC Standard Operating Procedure for Actioning Council Resolutions.

ROLES AND RESPONSIBILITIES

Members of the AEFI Committee will be expected to review and assess reported adverse events following immunization, participate in AEFI causality assessments in accordance with WHO guidelines, provide independent, evidence-based recommendations to Council. Members of the committee will additionally contribute to the identification of safety signals and risk factors and support the strengthening of vaccine safety surveillance systems, and finally, participate in scheduled committee meetings and technical discussions

ELIGIBILITY CRITERIA

Applicants should meet the following minimum requirements

A relevant tertiary qualification in a health or scientific discipline and have extensive experience in clinical practice, public health, pharmacovigilance, or immunization programmes. Members must have knowledge of vaccine safety, AEFI reporting, and/or surveillance systems and possess strong analytical, critical appraisal, and decision-making skills and have the ability to work collaboratively within a multidisciplinary team

TERMS OF APPOINTMENT

Members will be appointed by the NMRC Council in accordance with Section 13 of the Medicines and Related Substances Control Act (Act 13 of 2003) and appointment will be for a period of three (3) years.

SUBMISSION OF APPLICATIONS

A detailed Curriculum Vitae (CV);
Certified copies of qualifications;
Copy of identification document/passport; and
A brief motivation letter indicating the applicant's suitability for appointment.

Applications should be submitted to:

The Registrar, Namibia Medicines Regulatory Council
44 Simeon Shixungileni Street, Windhoek, Namibia
Tel: +264 61 203 2400

OR

Emailed to: Info.Nmrc@mhss.gov.na

CLOSING DATE: 24 JUNE 2026

ONLY SUCCESSFUL CANDIDATES WILL BE CONTACTED.